

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY/OWNER: SFAA- Office of State Engineer

PROJECT NAME: STATEWIDE CONTRACT FOR BUILDING CONDITION ASSESSMENTS-BCA

PROJECT NUMBER: F03-N228-CA

PROJECT LOCATION: Statewide

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: OSE will establish 1 or more contracts with A/E firms experienced in the performance of Building Condition Assessments : with ASTM E 2018-01 & related standards. Evaluate properties being considered for acquisition by the State of SC. Assessment results:described in ASTM E 2018 & the "SFAA " policy for State Building Acquisitions." OSE web site: <https://www.procurement.sc.gov/construction/ose> contracts.Demonstrate ability to coordinate with property appraisers & environmental firms.

RESUME DEADLINE DATE: 12/21/2018

ANTICIPATED PROJECT DELIVERY METHOD: _____ N/A

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed below.

RESUME DEADLINE TIME: 3:00 PM **NUMBER OF COPIES:** 5

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Andrew Cohen Office State Engineer
1201 Main Street Suite 600
Columbia SC 29201

MAIL SERVICE:

Attn: Andrew Cohen Office State Engineer
1201 Main Street Suite 600
Columbia SC 29201

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Firms selected shall provide, either with in-house personnel, or through consultants, all required disciplines, including mechanical (HVAC), mechanical (plumbing), electrical, structural, civil & fire protection engineers & architects knowledge in both current & legacy building codes.

OTHER SPECIAL QUALIFICATIONS REQUIRED: Firms shall provide (2) examples of Property Condition Reports completed within the last 5 years. All written communication with a party submitting information will be via email. N/A

ANTICIPATED CONSTRUCTION COST RANGE: \$ _____ to \$ _____ N/A

AGENCY PROJECT COORDINATOR: Andrew B. Cohen RA, Project Manager

EMAIL: acohen@mmo.sc.gov

TELEPHONE: 803-737-0778

• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
 2. The Name and Contact Information, including Email, of a Primary Contact;
 3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
 4. Response to Selection Criteria set forth in SC Code §11-35-3220.
 - **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-212, Notification of Selection for Interviews; and SE-219, Notification of Selection for Contract Negotiation) shall be posted at the following location: 1201 Main Street Suite 600
- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
 - To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
 - In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
 - All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.
 - Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mmo.sc.gov

APPROVED BY: _____

(OSE Project Manager)

DATE: 11-30-18

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.