

# SE-210

## INVITATION FOR PROFESSIONAL SERVICES

**AGENCY:** The Citadel

**PROJECT NAME:** Stevens Barracks Renovation

**PROJECT NUMBER:** H09-9623-ML      **PROJECT LOCATION:** The Citadel, 171 Moultrie St., Chas., SC 29409

**DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES:** A/E services for renovation of an existing 86,000 SF barracks (56,000 SF heated/cooled) that houses approx. 440 beds. Renovation to include replacement of building systems, repairs to building envelope and fenestration replacements, cadet room finishes, and campus utility improvements to include replacement of underground steam distribution, boiler plant renovation and chiller plant renovation.

**RESUME DEADLINE DATE:** 2/9/23      **TIME:** 3:00PM      **NO. OF COPIES: Printed:** 5      **Electronic:** 1

**ANTICIPATED PROJECT DELIVERY METHOD:**      **Design-Bid-Build**       **CM-R**       **N/A**

**AGENCY PROJECT COORDINATOR:** Kathleen M. Dille, Architect, Director of Construction Management

**EMAIL:** kdille@citadel.edu      **TELEPHONE:** 843-953-7063

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

**RESUME DELIVERY ADDRESSES:**

**HAND-DELIVERY:**

**Attn:** Kathleen M. Dille, Director of Construction Mgmt  
The Citadel, 520 Wilson Avenue  
Charleston, SC 29409

**MAIL SERVICE:**

**Attn:** Kathleen M. Dille, Director of Construction Mgmt  
The Citadel, 171 Moultrie Street  
Charleston, SC 29409

**DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT:** Provide architectural and engineering professional services. Provide basic and additional services including design, construction documents, construction administration and cost estimating.

**ANTICIPATED CONSTRUCTION COST RANGE:**    \$ 19,000,000      to    \$ 21,000,000      **N/A**

• **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220.

• **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: Facilities & Engineering Project Information website [www.citadel.edu/ofeprojects](http://www.citadel.edu/ofeprojects) and Facilities & Engineering Bulletin Board in Lobby

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

• To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.

• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• All written communications with parties submitting information will be via email.

• Agency will accept submittals via email above (PDF file no larger than 10MB):      **YES**       **NO**

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: [protest-ose@mso.sc.gov](mailto:protest-ose@mso.sc.gov)

**APPROVED BY:** \_\_\_\_\_

  
 (OSE Project Manager)

**DATE:** 1/13/2023

**INSTRUCTIONS TO THE AGENCY:**

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.