

"RE-ADVERTISEMENT"

SE-610
INVITATION FOR PROFESSIONAL SERVICES
INDEFINITE DELIVERY CONTRACT

AGENCY/OWNER: The Citadel
PROJECT NAME: RE-ADVERTISEMENT Indefinite Delivery Contract for Architectural Professional Services
PROJECT NUMBER: H09-D086-ML
PROJECT LOCATION: The Citadel, 171 Moultrie Street, Charleston, SC 29409
DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Provide architectural professional services on an "as-needed" basis during the term of the contract. Provide basic and additional architectural services including studies, project planning, design services - renovations and construction, space utilization, construction administration and cost estimating. Architectural services under this solicitation are anticipated for renovation projects in the construction range of \$100,000 to \$600,000. See http://www.citadel.edu/ofeprojects
RESUME DEADLINE DATE: 9/24/2018
ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed below.

RESUME DEADLINE TIME: 4:00 PM NUMBER OF COPIES: 3

CONTRACT INFORMATION

- 1. The contract period of the awarded Indefinite Delivery Contract (IDC): 2 Years
2. Maximum expenditures over the period of the awarded IDC: \$ 500,000.00
3. Maximum single project expenditure that will be allowed under the awarded IDC: \$ 200,000.00
4. Maximum number of IDC's Agency may award under this solicitation: 5
5. Terms and Conditions of the IDC may be viewed at: The Citadel

AGENCY PROJECT COORDINATOR: Kathleen M. Dille, Resident Architect
ADDRESS: Street/PO Box: 171 Moultrie Street
City: Charleston State: SC ZIP: 29409-0001
EMAIL: kdille@citadel.edu TELEPHONE: 843-953-7063

INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

- 1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.
PUBLIC NOTICES: All notices (Notice of Meetings; SE-612, Notification of Selection for Interviews-IDC; and SE-619, Notification of Selection for Contract Negotiation-IDC) shall be posted at the following location: The Citadel, Facilities & Engineering Bldg., Lobby Bulletin Board
LICENSURE: To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft - no hard notebooks. The Standard Federal Form 330 is not included in this page count.
To submit confidential information, see https://procurement.sc.gov/construction/ose-confidential.
All written communications with parties submitting information will be via email. Agency WILL NOT accept submittals via email.
Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY: [Signature] DATE: 9/17/18
(OSE Project Manager)

INSTRUCTIONS TO THE AGENCY:

- 1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.