

SE-610

INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY/OWNER: Clemson University / Board of Trustees

PROJECT NAME: Indefinite Quantity Contract for Traffic Engineering and Related Transportation Services

PROJECT NUMBER: H12-P001-MJ

PROJECT LOCATION: Clemson University

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Traffic engineering, transportation engineering, transit service planning, civil engineering, transportation planning and related serves on a variety of projects on Clemson University properties. Typical work will include traffic impact analyses, traffic safety analyses, transportation and parking master planning, modeling and simulation, traffic calming, bicycle/pedestrian planning, roadway design, trail design, design documentation and other related work as required.

RESUME DEADLINE DATE: 7/18/2019

TIME: 3:00 PM

NUMBER OF COPIES: 6

ANTICIPATED PROJECT DELIVERY METHOD:

Design-Bid-Build ☐

N/A ☒

AGENCY PROJECT COORDINATOR: Peter M. Knudsen, AICP

EMAIL: pknudse@clemson.edu

TELEPHONE: 864-844-7020

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Peter M. Knudsen

Gentry Hall, 191 Old Greenville Hwy.

Clemson, SC 29634

MAIL SERVICE:

Attn: Peter M. Knudsen

Gentry Hall, 191 Old Greenville Hwy.

Clemson, SC 29634

CONTRACT INFORMATION

- | | |
|---|-----------------------------------|
| 1. The contract period of the awarded Indefinite Quantity Contract (IDQ): | <u>One year with an option to</u> |
| <u>renew for a second year.</u> | |
| 2. Maximum expenditures over the period of the awarded IDQ: | <u>\$ 500,000</u> |
| 3. Maximum single project expenditure that will be allowed under the awarded IDQ: | <u>\$ 200,000</u> |
| 4. Maximum number of IDQ's Agency may award under this solicitation: | <u>2</u> |

• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.

- **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-612, Notification of Selection for Interviews-IDQ; and SE-619, Notification of Selection for Contract Negotiation-IDQ) shall be posted at the following location: <http://www.clemson.edu/facilities/campus-planning/ae-selections>.

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

- In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

- To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.

- All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.

- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mimo.sc.gov

APPROVED BY: 

(OSE Project Manager)

DATE: June 19, 2019

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.