

SE-610

INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY/OWNER: Coastal Carolina University

PROJECT NAME: IDQ Architectural Services 2019 - 2021

PROJECT NUMBER: H17-P002-MJ

PROJECT LOCATION: Coastal Carolina University and branch location in Horry and Georgetown County's

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Architectural design services for construction projects on the campus of Coastal Carolina University. Typical projects include design of new classroom and office buildings, renovation design of classrooms, offices, labs, athletic facilities, etc. Preference will be given to firms within 130 mile radius of CCU. Provide 1 electronic copy of resume with 6 hard copies.

RESUME DEADLINE DATE: 10/18/2019

TIME: 4:00 PM

NUMBER OF COPIES: 6

ANTICIPATED PROJECT DELIVERY METHOD:

Design-Bid-Build ☐

N/A ☒

AGENCY PROJECT COORDINATOR: Mark Avant

EMAIL: avant@coastal.edu

TELEPHONE: 843-349-2152

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Mark Avant

755 Hwy 544

Conway, SC 29526

MAIL SERVICE:

Attn: Mark Avant

PO Box 261954

Conway, SC 29528

CONTRACT INFORMATION

- | | |
|--|----------------------|
| 1. The Contract period of the awarded Indefinite Quantity Contract (IDQ): | <u>2 years</u> |
| 2. Maximum expenditures over the period of the awarded IDQ: | <u>\$ 500,000.00</u> |
| 3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ: | <u>\$ 200,000.00</u> |
| 4. Maximum number of IDQ's Agency may award under this solicitation: | <u>3</u> |

• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
 2. The Name and Contact Information, including Email, of a Primary Contact;
 3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
 4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.
 - **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-612, Notification of Selection for Interviews-IDQ; and SE-619, Notification of Selection for Contract Negotiation-IDQ) shall be posted at the following location:
<https://www.coastal.edu/facilities/projects/>
- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
 - In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
 - To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
 - All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.
 - Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mimo.sc.gov

APPROVED BY: _____


(OSE Project Manager)

DATE: 9/25/19

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.