

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY/OWNER: University of South Carolina

PROJECT NAME: Mechanical Equipment and Utility Plan and Condition Assessment

PROJECT NUMBER: H27-N348-FW

PROJECT LOCATION: Columbia, SC

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Seeking qualified firm with project experience to perform condition assessments of large central utility plant-based equipment and infrastructure. Firm will use assessments to develop a comprehensive condition analysis and a strategic master plan related to renovation or renewal of existing utility plants and associated distributions systems. See purchasing.sc.edu

RESUME DEADLINE DATE: 3/19/2019

ANTICIPATED PROJECT DELIVERY METHOD: _____ N/A

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed below.

RESUME DEADLINE TIME: 2:00 pm **NUMBER OF COPIES:** 10

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Clarissa Clark

1300 Pickens Street

Columbia, SC 29208

MAIL SERVICE:

Attn: Clarissa Clark

1300 Pickens Street

Columbia, SC 29208

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Mechanical/Electrical Engineer

OTHER SPECIAL QUALIFICATIONS REQUIRED: Background in strategic planning for energy. N/A

ANTICIPATED CONSTRUCTION COST RANGE: \$ _____ to \$ _____ N/A

AGENCY PROJECT COORDINATOR: Clarissa Clark

EMAIL: clarkcg2@mailbox.sc.edu

TELEPHONE: 803-777-7162

• **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220.

• **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-212, Notification of Selection for Interviews; and SE-219, Notification of Selection for Contract Negotiation) shall be posted at the following location: Lobby, 1300 Pickens Street, Columbia, SC 29208

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

• To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.

• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mmo.sc.gov

APPROVED BY: 
(OSE Project Manager)

DATE: 2/14/2019

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.