

SE-610 INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY/OWNER: Medical University of South Carolina

PROJECT NAME: Indefinite Delivery Contract for Mechanical Engineering Services 2019

PROJECT NUMBER: H51-P001-ML

PROJECT LOCATION: Medical University of South Carolina, Charleston SC

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Provide mechanical engineering services on an as requested basis for buildings and structures throughout the MUSC campus

RESUME DEADLINE DATE: 7/3/2019 TIME: 2:00 pm NUMBER OF COPIES: 2 hard copies, 1 pdf copy on flash drive

ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build N/A

AGENCY PROJECT COORDINATOR: Philip S Mauney

EMAIL: mauney@musc.edu TELEPHONE: 843-792-2490

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Philip S. Mauney
28 Ehrhardt Street
Charleston, SC 29425

MAIL SERVICE:

Attn: Philip S. Mauney
28 Ehrhardt Street, MSC 109
Charleston, SC 29425

CONTRACT INFORMATION

- 1. The contract period of the awarded Indefinite Quantity Contract (IDQ): 2 years
- 2. Maximum expenditures over the period of the awarded IDQ: \$ 500,000
- 3. Maximum single project expenditure that will be allowed under the awarded IDQ: \$ 200,000
- 4. Maximum number of IDQ's Agency may award under this solicitation: 5

INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

- 1. A Current STANDARD FEDERAL FORM 330;
- 2. The Name and Contact Information, including Email, of a Primary Contact;
- 3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
- 4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.

PUBLIC NOTICES: All notices (Notice of Meetings; SE-612, Notification of Selection for Interviews-IDQ; and SE-619, Notification of Selection for Contract Negotiation-IDQ) shall be posted at the following location: MUSC Construction & Design, 28 Ehrhardt St., Charleston, SC 29425, Room EP101

LICENSURE: To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.

All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.

Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY:  DATE: 6/11/19
(OSE Project Manager)

INSTRUCTIONS TO THE AGENCY:

- 1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
- 2. OSE Project Manager will review and send approved copy to SCBO and the Agency.