

SE-210 INVITATION FOR PROFESSIONAL SERVICES

AGENCY/OWNER: Medical University of South Carolina
 PROJECT NAME: Institute of Psychiatry 2nd & 3rd Floor Office Renovation
 PROJECT NUMBER: H51-T044-ML
 PROJECT LOCATION: Medical University of South Carolina, Charleston, SC
 DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Project will renovate approximately 20,000 sqf of existing lab space on the 2nd and 3rd floors of the Institute of Psychiatry into administrative offices.
 RESUME DEADLINE DATE: 7/3/2019 TIME: 2:00 pm NUMBER OF COPIES: 2 hard copies, 1 pdf copy on flash drive
 ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build CM-R N/A
 AGENCY PROJECT COORDINATOR: Philip S. Mauney
 EMAIL: mauney@musc.edu TELEPHONE: 843-792-2490

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed below.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Philip S. Mauney
28 Ehrhardt Street
Charleston, SC 29425

MAIL SERVICE:

Attn: Philip S. Mauney
28 Ehrhardt Street, MSC 109
Charleston, SC 29425

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Professional services will include architecture, mechanical engineering, electrical engineering, etc. as required for the complete renovation.

OTHER SPECIAL QUALIFICATIONS REQUIRED: _____ N/A
 ANTICIPATED CONSTRUCTION COST RANGE: \$ \$3,000,000 to \$ \$3,500,000 N/A


INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220.

- **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-212, Notification of Selection for Interviews; and SE-219, Notification of Selection for Contract Negotiation) shall be posted at the following location: MUSC Construction & Design, 28 Ehrhardt St., Charleston, SC 29425, Room EP101

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

- To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
- In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
- All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY:  DATE: 6/11/19
(OSE Project Manager)

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.