

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY/OWNER: Spartanburg Community College

PROJECT NAME: Powers Building B-Wing Renovation and C-Wing Roof Replacement

PROJECT NUMBER: H59-6148-JM-B

PROJECT LOCATION: Spartanburg Community College - Central Campus, Spartanburg SC

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Architectural and Engineering services for space programming, design, permitting and construction administration for renovations to existing academic classroom and office space to include two chemistry labs; and renovation of building HVAC system from two-pipe system to 4-pipe VAV system; and design and construction supervision of building re-roof, replacing existing built-up roof with new TPO roof.

RESUME DEADLINE DATE: 2/4/2020 **TIME:** 2:00 p.m. **NUMBER OF COPIES:** 7

ANTICIPATED PROJECT DELIVERY METHOD: **Design-Bid-Build** **CM-R** **N/A**

AGENCY PROJECT COORDINATOR: Patrick Kennedy

EMAIL: kennedyp@sccsc.edu **TELEPHONE:** (864) 592-4771

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Sheri Johnson, Campus Operations
136 Community College Drive
Spartanburg SC 29303

MAIL SERVICE:

Attn: Sheri Johnson, Campus Operations
PO Box 4386, Spartanburg SC 29305 (Parcel Delivery: 107
Community College Drive, Spartanburg SC 29303)

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Design, programming, code analysis, coordination with College stakeholders, the Office of the State Engineer and other regulatory bodies to include development and revisions of applications and documents for all required permits and approvals, construction cost estimates, construction bidding documents, design drawings, specifications, construction administration services, submittal review, periodic inspection, payment processing, closeout documentation, etc.

OTHER SPECIAL QUALIFICATIONS REQUIRED: Experience with design of chemistry labs, including hoods and acid neutralization.

N/A

ANTICIPATED CONSTRUCTION COST RANGE: \$ 1,750,000 to \$ 2,250,000 N/A

INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220.

• **PUBLIC NOTICES:** All notices (Notice of Meetings; Notification of Selection for Interviews; and Notification of Selection for Contract Negotiation) shall be posted at the following location: Spartanburg Community College, Campus Operations Building, Office I2, 136 Community College Drive, Spartanburg SC.

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

• To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.

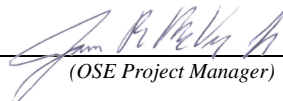
• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• All written communications with parties submitting information will be via email.

• Agency will accept submittals via email above: **YES** **NO**

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY: _____


 (OSE Project Manager)

DATE: 1/14/20

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.