

**SE-610**

**INVITATION FOR INDEFINITE QUANTITY CONTRACT**

**AGENCY:** York Technical College  
**CONTRACT NAME:** IDQ - YTC - Civil Engineering Services  
**CONTRACT NUMBER:** H59-P063-MJ  
**CONTRACT LOCATION:** 452 S Anderson Road, Rock Hill, SC 29730  
**DESCRIPTION OF CONTRACT PROFESSIONAL SERVICES:** Provide civil engineering and landscape architecture services for a variety of projects on an as-needed basis at York Technical College campuses. Projects will include improvements to parking lots, roadways, stormwater drainage, and other site development (landscaping, exterior signage, hardscapes walkways) that support the college master and maintenance plans. All services must be available in the same firm.  
**RESUME DEADLINE DATE:** 12/20/22 **TIME:** 2:00 PM **NO. OF COPIES:** Printed: 5 Electronic: 1  
**ANTICIPATED PROJECT DELIVERY METHOD:** Design-Bid-Build  N/A   
**AGENCY CONTRACT COORDINATOR:** Ron Reagan - Project Manager  
**EMAIL:** rreagan@yorktech.edu **TELEPHONE:** 803-981-7003

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Contract Coordinator listed above

**RESUME DELIVERY ADDRESSES:**

**HAND-DELIVERY:**

Attn: Ron Reagan, Building I / Facilities Office  
452 S Anderson Road  
Rock Hill, SC 29730

**MAIL SERVICE:**

Attn: Ron Reagan, Facilities Management  
452 S Anderson Road  
Rock Hill, SC 29730

**CONTRACT INFORMATION**

- |  |                   |
|--|-------------------|
| 1. The Contract period of the awarded Indefinite Quantity Contract (IDQ):                | <u>2 years</u>    |
| 2. Maximum expenditures over the period of the awarded IDQ:                              | <u>\$ 500,000</u> |
| 3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ: | <u>\$ 200,000</u> |
| 4. Maximum number of IDQ's Agency may award under this solicitation:                     | <u>2</u>          |

**• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.

• **PUBLIC NOTICES:** All notices (Meetings; Selection for Interviews; Selection for Contract Negotiation) shall be posted at the following location: Building I, Facilities Management Office, 452 S Anderson Road, Rock Hill, SC 29730

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.


• To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.

• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• All written communications with parties submitting information will be via email.

• Agency will accept submittals via email above (PDF file no larger than 10Mb): YES  NO

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201 or email to [protest-ose@mmo.sc.gov](mailto:protest-ose@mmo.sc.gov).

**APPROVED BY:**  **DATE:** 11/29/22  
(OSE Project Manager)

**INSTRUCTIONS TO THE AGENCY:**

1. Submit the completed SE-610 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.