

## SE-210

## INVITATION FOR PROFESSIONAL SERVICES

**AGENCY/OWNER:** South Carolina Department of Health and Environmental Control

**PROJECT NAME:** Support Services for the SCDHEC Dams and Reservoirs Safety Act Program

**PROJECT NUMBER:** J04-N091-MJ

**PROJECT LOCATION:** Columbia, South Carolina

**DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES:** SC DHEC seeks one or more engineering firms to provide assistance to Dam Safety Program staff and management with regards to the Program's execution of its responsibilities under the Dams and Reservoirs Safety Act and the Dams and Reservoirs Safety Act Regulations. For more information, please see <https://www.scdhec.gov/dams/contracts>

**RESUME DEADLINE DATE:** 4/4/2019

**ANTICIPATED PROJECT DELIVERY METHOD:** \_\_\_\_\_ **N/A** ☒

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed below.

**RESUME DEADLINE TIME:** 2:30 pm ET

**NUMBER OF COPIES:** 7

**RESUME DELIVERY ADDRESSES:**

**HAND-DELIVERY:**

**Attn:** E. Madison Winslow

SCDHEC, Division of Procurement Services

301 Gervais Street, Columbia, SC 29201

**MAIL SERVICE:**

**Attn:** E. Madison Winslow

SCDHEC, Division of Procurement Services

301 Gervais Street, Columbia, SC 29201

**DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT:** The selected firm(s) will primarily be performing highly technical, professional engineering services related to specialized civil engineering fields including, but not limited to: hydrology, hydraulics, structural engineering, and geotechnical engineering. For more information, please see <https://www.scdhec.gov/dams/contracts>

**OTHER SPECIAL QUALIFICATIONS REQUIRED:** \_\_\_\_\_ **N/A** ☒

**ANTICIPATED CONSTRUCTION COST RANGE:** \$ \_\_\_\_\_ to \$ \_\_\_\_\_ **N/A** ☒

**AGENCY PROJECT COORDINATOR:** E. Madison Winslow

**EMAIL:** winsloem@dhec.sc.gov

**TELEPHONE:** 803-898-3487

**INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
  2. The Name and Contact Information, including Email, of a Primary Contact;
  3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
  4. Response to Selection Criteria set forth in SC Code §11-35-3220.
- **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-212, Notification of Selection for Interviews; and SE-219, Notification of Selection for Contract Negotiation) shall be posted at the following location: 301 Gervais Street, Columbia, SC 29201
  - **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
  - To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
  - In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
  - All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.
  - Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: [protest-ose@mso.sc.gov](mailto:protest-ose@mso.sc.gov)

**APPROVED BY:**  (OSE Project Manager)

**DATE:** March 12, 2019

**INSTRUCTIONS TO THE AGENCY:**

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.