

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY: DOC - Department of Corrections

PROJECT NAME: Lee Engineering Room Upgrades

PROJECT NUMBER: N04-9796-LC

PROJECT LOCATION: Lee Correctional Institution

DESCRIPTION OF PROJECT/PROFESSIONAL SERVICES: (450 character limit)

The scope of work is for phase 2 engineering of the refurbishing of mechanical rooms at Lee CI. Heating units are not functioning properly due to age, leaking water from corroded pipes, pumps and heat systems. Existing systems are outdated and parts are no longer available. These heating units provide hot water for the inmate dorms. The project is to demo existing piping, boilers, pumps, replace water heaters, and needed electrical.

RESUME DEADLINE DATE: 10/13/2026 TIME: 02:00 PM NO. OF COPIES: Printed: 1 Electronic: 1

ANTICIPATED PROJECT DELIVERY METHOD: ☒ Design-Bid-Build ☐ CM-R ☐ N/A

AGENCY PROJECT COORDINATOR: Joseph Chapman

EMAIL: Chapman.Joseph@doc.sc.gov

TELEPHONE: (803) 896-1787

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Joseph Chapman

SCDC- Div of FM 4322 Broad River Road
Columbia, SC 29210

MAIL SERVICE:

Attn: Joseph Chapman

SCDC- Div of FM 4322 Broad River Road
Columbia, SC 29210

DESCRIPTION OF PROFESSIONAL SERVICES/QUALIFICATIONS ANTICIPATED FOR PROJECT:

All A&E services required to design all phases for planning, schematic, design and construction documents to include cost estimates, construction admin of submittal reviews, periodic inspections, contractor payment processing, closeout documents

ANTICIPATED CONSTRUCTION COST RANGE: \$1,500,000 to \$3,000,000 N/A: ☐

• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code § 11-35-3215); and
4. Response to Selection Criteria set forth in SC Code § 11-35-3220.

- **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: SCDC-Div of Facilities Mngt, Scan In-Out Room #200, 4322 Broad River Rd, Columbia, SC

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.
- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.
- In accordance with the South Carolina Green Purchasing Initiative, it is preferred submittals not exceed 20 double-sided pages. The Standard Federal Form 330 is not included in the page count.
- All written communication with parties submitting information will be via email.
- Agency will accept submittals via email above (PDF file no larger than 10MB): ☐ Yes ☒ No
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1333 Main Street, Suite 700, Columbia, SC 29201, email: protest-ose@mmo.sc.gov.

APPROVED BY: Lyth B. Clark, Jr
(OSE PROJECT MANAGER)

DATE: 09/22/2026