

SE-210 INVITATION FOR PROFESSIONAL SERVICES

AGENCY: South Carolina Department of Agriculture
PROJECT NAME: Greenville State Farmers Market Facilities Renovation
PROJECT NUMBER: P16-9518-MJ **PROJECT LOCATION:** Greenville, SC
DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Project includes renovation of the office/administrative building/gatehouse and the retail sheds at the state-owned Greenville State Farmers Market (GSFM).
RESUME DEADLINE DATE: 4/25/23 **TIME:** 2:00PM **NO. OF COPIES:** Printed: 4 Electronic: 1
ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build CM-R N/A
AGENCY PROJECT COORDINATOR: James Boutchyard
EMAIL: jboutchyard@scda.sc.gov **TELEPHONE:** 803-734-2206

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: James Boutchyard, Project 9518
1200 Senate Street Wade Hampton bldg 5th Floor
Columbia, SC 29201

MAIL SERVICE:

Attn: James Boutchyard, Project 9518
1200 Senate Street Wade Hampton bldg 5th Floor
Columbia, SC 29201

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Professional services associated with this project will include full architectural services and civil engineering.

ANTICIPATED CONSTRUCTION COST RANGE: \$ 1,800,000 to \$ 2,100,000 N/A

• **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current **STANDARD FEDERAL FORM 330**;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220.

• **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location:
1200 Senate Street 5th Floor, Columbia SC 29201

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.


• To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.

• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• All written communications with parties submitting information will be via email.

• Agency will accept submittals via email above (PDF file no larger than 10MB): YES NO

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mmo.sc.gov

APPROVED BY:  **DATE:** 3/31/23
(OSE Project Manager)

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.