

SE-210

## INVITATION FOR PROFESSIONAL SERVICES

AGENCY/OWNER: SC Department of Commerce - SC Disaster Recovery OfficePROJECT NAME: Disaster Recovery Office - Comprehensive Watershed StudyPROJECT NUMBER: P32-N017-MJPROJECT LOCATION: Pee-Dee and Santee Watershed Areas

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Comprehensive watershed wide mitigation strategy for the Pee-Dee and Santee watershed areas of rural South Carolina. Pre-Submittal Conference will be held on 8/9/18 at 10:00 AM at 632 Rosewood Drive. For more information, please go to: <https://www.scdr.sc.gov/wp-content/uploads/2018/07/Comprehensive-Watershed-Study-RFQ.pdf>

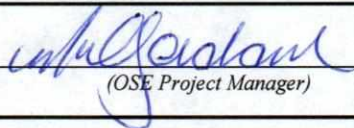
RESUME DEADLINE DATE: 8/24/2018ANTICIPATED PROJECT DELIVERY METHOD: N/A

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed below.

RESUME DEADLINE TIME: 4:00 PM NUMBER OF COPIES: 6 hard copies and 1 electronic (thumb drive)DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Engineering firm and required consultants to perform watershed wide flood mitigation studies.OTHER SPECIAL QUALIFICATIONS REQUIRED: \_\_\_\_\_ N/A ANTICIPATED CONSTRUCTION COST RANGE: \$ \_\_\_\_\_ to \$ \_\_\_\_\_ N/A AGENCY PROJECT COORDINATOR: Clarissa Belton, CPPB, CPMADDRESS: Street/PO Box: 1201 Main Street, Suite 1600City: ColumbiaState: SCZIP: 29201-EMAIL: cbelton@scommerce.comTELEPHONE: 803-737-0416**• INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
  2. The Name and Contact Information, including Email, of a Primary Contact;
  3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
  4. Response to Selection Criteria set forth in SC Code §11-35-3220.
- **PUBLIC NOTICES:** All notices (Notice of Meetings; SE-212, Notification of Selection for Interviews; and SE-219, Notification of Selection for Contract Negotiation) shall be posted at the following location: 632 Rosewood Drive, Columbia, SC 29201
  - **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
  - To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
  - In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
  - All written communications with parties submitting information will be via email. Agency **WILL NOT** accept submittals via email.
  - Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: [protest-ose@mso.sc.gov](mailto:protest-ose@mso.sc.gov)

APPROVED BY: \_\_\_\_\_



(OSE Project Manager)

DATE: 7/16/18**INSTRUCTIONS TO THE AGENCY:**

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.