

SE-210 INVITATION FOR PROFESSIONAL SERVICES

AGENCY: Technical & Comprehensive Education Board

PROJECT NAME: Workforce Development Training Center Off-site Building Renovation

PROJECT NUMBER: H59-T058-PG **PROJECT LOCATION:** Columbia, SC

DESCRIPTION OF PROJECT/PROFESSIONAL SERVICES: *(450 character limit)*

The project will renovate an existing two-story building (41,000 sq ft total) for the purpose of offices and classrooms/training. The renovations will ensure code compliance of the facility and fulfill the mission of SBTCE. The Professional will assist SBTCE in determining the best layout of spaces, within the existing floor plan, to maximize the usage of the square footage.

RESUME DEADLINE DATE: 08/13/2024 **TIME:** 04:59 PM **NO. OF COPIES: Printed:** 6 **Electronic:** 1

ANTICIPATED PROJECT DELIVERY METHOD: ● **Design-Bid-Build** ○ **CM-R** ○ **N/A**

AGENCY PROJECT COORDINATOR: Teresa Livingston

EMAIL: livingstont@sctechsystem.edu **TELEPHONE:** (803) 896-5310

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Teresa Livingston

111 Executive Drive, Enoree Bldg, Ste 100
Columbia, SC 29210

MAIL SERVICE:

Attn: Teresa Livingston

111 Executive Drive, Enoree Bldg, Ste 100
Columbia, SC 29210

DESCRIPTION OF PROFESSIONAL SERVICES/QUALIFICATIONS ANTICIPATED FOR PROJECT:

Services will include the production of construction documents for architectural, civil, structural, mechanical, and electrical engineering. The firm will also provide construction administration duties on behalf of SBTCE.

ANTICIPATED CONSTRUCTION COST RANGE: \$1,000,000 to \$1,500,000 N/A:

● **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current **STANDARD FEDERAL FORM 330**;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code § 11-35-3215); and
4. Response to Selection Criteria set forth in SC Code § 11-35-3220.

- **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: Synergy Business Park - Enoree Building - 111 Executive Center Drive, Suite 100, Columbia,

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.

- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.

- In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft-no hard notebooks. The Standard Federal Form 330 is not included in this page count.

- All written communication with parties submitting information will be via email.

- Agency will accept submittals via email above (PDF file no larger than 10MB): ○ **Yes** ● **No**

- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201, email: protest-ose@mmo.sc.gov.

APPROVED BY: 
(OSE PROJECT MANAGER)

DATE: 07/26/2024