

# SE-210 INVITATION FOR PROFESSIONAL SERVICES

**AGENCY:** Department of Administration - Division of Facilities Management and Property Services

**PROJECT NAME:** 2023 Facility Condition Assessments

**PROJECT NUMBER:** D50-N091-SG **PROJECT LOCATION:** Multiple Admin Buildings

**DESCRIPTION OF PROJECT/PROFESSIONAL SERVICES:** (450 character limit)

Facility Condition Assessments for 26 facilities - contact Ashlie.Lancaster@admin.sc.gov for detailed scope of work.

**RESUME DEADLINE DATE:** 02/09/2024 **TIME:** 04:00 PM **NO. OF COPIES: Printed:** 0 **Electronic:** 1

**ANTICIPATED PROJECT DELIVERY METHOD:**  Design-Bid-Build  CM-R  N/A

**AGENCY PROJECT COORDINATOR:** Ashlie Lancaster

**EMAIL:** [Ashlie.Lancaster@admin.sc.gov](mailto:Ashlie.Lancaster@admin.sc.gov) **TELEPHONE:** (803) 737-9822

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

## RESUME DELIVERY ADDRESSES:

### HAND-DELIVERY:

**Attn:** Ashlie Lancaster

1200 Senate Street, Room 617

Columbia, SC 29201

### MAIL SERVICE:

**Attn:** Ashlie Lancaster

1200 Senate Street, Room 617

Columbia, SC 29201

## DESCRIPTION OF PROFESSIONAL SERVICES/QUALIFICATIONS ANTICIPATED FOR PROJECT:

A/E services for facility condition assessments

**ANTICIPATED CONSTRUCTION COST RANGE:** \$0 to \$0 **N/A:**

## • INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code § 11-35-3215); and
4. Response to Selection Criteria set forth in SC Code § 11-35-3220.

- **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: 1200 Senate Street, 6th Floor, Columbia SC 29201

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.
- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.
- In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft-no hard notebooks. The Standard Federal Form 330 is not included in this page count.
- All written communication with parties submitting information will be via email.
- Agency will accept submittals via email above (PDF file no larger than 10MB):  Yes  No
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201, email: [protest-ose@mmo.sc.gov](mailto:protest-ose@mmo.sc.gov).

**APPROVED BY:**



(OSE PROJECT MANAGER)

**DATE:** 01/19/2024