

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY: Spartanburg Community College

PROJECT NAME: SCC - Campus Wide Facility Master Plan

PROJECT NUMBER: H59-N137-JM **PROJECT LOCATION:** 107 Community College Drive, Spartanburg, SC 29303

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Spartanburg Community College needs a Facility Master Plan that will include 5 Campuses.

RESUME DEADLINE DATE: 3/15/23 **TIME:** 2:00 PM **NO. OF COPIES: Printed:** 8 **Electronic:** 1

ANTICIPATED PROJECT DELIVERY METHOD: **Design-Bid-Build** **CM-R** **N/A**

AGENCY PROJECT COORDINATOR: Winston Anderson

EMAIL: andersonw@sccsc.edu **TELEPHONE:** (864)592-4157

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Sheri Johnson - Spartanburg Community College,
Office 240, James P Ledbetter Building, 103 Community
College Drive, Spartanburg, SC 29303

MAIL SERVICE:

Attn: Sheri Johnson
Spartanburg Community College, 131 Community College
Drive, Spartanburg, SC 29303

DESCRIPTION OF PROFESSIONAL SERVICES ANTICIPATED FOR PROJECT: Architectural & Engineering design.

ANTICIPATED CONSTRUCTION COST RANGE: \$ _____ to \$ _____ **N/A**

• **INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current **STANDARD FEDERAL FORM 330**;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220.

• **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: Spartanburg Community College, Room LED 240, James P. Ledbetter Building, 103 Community College Drive, Spartanburg, SC 29303

• **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.

• To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.

• In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 double-sided pages, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.

• All written communications with parties submitting information will be via email.

• Agency will accept submittals via email above (PDF file no larger than 10MB):

YES **NO**

• Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: protest-ose@mso.sc.gov

APPROVED BY:  (For JM) **DATE:** 2.22.23

(OSE Project Manager)

INSTRUCTIONS TO THE AGENCY:

1. Submit the completed SE-210 to the OSE Project Manager in MS Word format.
2. OSE Project Manager will review and send approved copy to SCBO and the Agency.