

SE-210 INVITATION FOR PROFESSIONAL SERVICES

AGENCY: DJJ - Department of Juvenile Justice

PROJECT NAME: MEDC Gatehouse Replacement

PROJECT NUMBER: N12-9637-TM PROJECT LOCATION: Midlands Evaluation and Development Center

DESCRIPTION OF PROJECT/PROFESSIONAL SERVICES: (450 character limit)

The MEDC Gatehouse Replacement will consist of construction of a new 4,500 sq ft gatehouse to replace the existing BRRC gatehouse. The new building will house Employee Health, a Recruiting Office, Security Screening Equipment, and Restrooms and Common Areas.

RESUME DEADLINE DATE: 03/12/2026 TIME: 01:30 PM NO. OF COPIES: Printed: 1 Electronic: 1

ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build CM-R N/A

AGENCY PROJECT COORDINATOR: David Smith

EMAIL: DavidGSmith@djj.sc.gov TELEPHONE: (803) 960-5003

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: David Smith

1720 Shivers Road

Columbia SC, 29210

MAIL SERVICE:

Attn: David Smith

1720 Shivers Road

Columbia SC, 29210

DESCRIPTION OF PROFESSIONAL SERVICES/QUALIFICATIONS ANTICIPATED FOR PROJECT:

Provide design, construction documents and specifications, project construction and bid process administration.

ANTICIPATED CONSTRUCTION COST RANGE: \$1,250,000 to \$1,500,000 N/A:

INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code § 11-35-3215); and
4. Response to Selection Criteria set forth in SC Code § 11-35-3220.

- **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: 1720 Shivers Road, Columbia SC. 29210

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.

- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.

- In accordance with the South Carolina Green Purchasing Initiative, it is preferred submittals not exceed 20 double-sided pages. The Standard Federal Form 330 is not included in the page count.

- All written communication with parties submitting information will be via email.

- Agency will accept submittals via email above (PDF file no larger than 10MB): Yes No

- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1333 Main Street, Suite 700, Columbia, SC 29201, email: protest-ose@mmo.sc.gov.

APPROVED BY:



DATE: 02/12/2026

(OSE PROJECT MANAGER)