

SE-210

INVITATION FOR PROFESSIONAL SERVICES

AGENCY: HGTC - Horry-Georgetown Technical College

PROJECT NAME: HGTC - Renovation Conway Bldg. 5100

PROJECT NUMBER: H59-N315-CB

PROJECT LOCATION: Conway, SC

DESCRIPTION OF PROJECT/PROFESSIONAL SERVICES: (450 character limit)

Design services to renovate interior of Bldg. 5100 located on the Conway Campus to support Nursing & Health professions training programs. The building was constructed in 1997, is 32,000 sf, one-story structure, comprised of steel panels on steel framing with brick facade. The foundation is on-grade, reinforced concrete slab and structure has multiple steel entry doors and no window. This is a non-PIP project.

RESUME DEADLINE DATE: 04/08/2025 **TIME:** 03:00 PM **NO. OF COPIES:** Printed: 4 **Electronic:** 1

ANTICIPATED PROJECT DELIVERY METHOD: ☒ Design-Bid-Build ☐ CM-R ☐ N/A

AGENCY PROJECT COORDINATOR: Kevin Brown

EMAIL: kevin.brown@hgtc.edu

TELEPHONE: (843) 349-5354

The Agency requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above.

RESUME DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Dianna Cecala, Purchasing Department

2050 Hwy 501 E, Bldg. 100, Room 120

Conway SC 29526

MAIL SERVICE:

Attn: Dianna Cecala, Purchasing Department

2050 Hwy 501 E

Conway SC 29526

DESCRIPTION OF PROFESSIONAL SERVICES/QUALIFICATIONS ANTICIPATED FOR PROJECT:

Architecture, Mechanical/Electrical/Plumbing Engineering, and related services. No Civil Engineering or Landscaping required for this project.

ANTICIPATED CONSTRUCTION COST RANGE: \$1,750,000 to \$2,250,000 **N/A:** ☐

INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including Email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code § 11-35-3215); and
4. Response to Selection Criteria set forth in SC Code § 11-35-3220.

- **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews, Notice of Intent to Award) shall be posted at the following location: <https://www.hgtc.edu/purchasing>

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.
- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.
- In accordance with the South Carolina Green Purchasing Initiative, it is preferred submittals not exceed 20 double-sided pages. The Standard Federal Form 330 is not included in the page count.
- All written communication with parties submitting information will be via email.
- Agency will accept submittals via email above (PDF file no larger than 10MB): ☐ Yes ☒ No
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201, email: protest-ose@mso.sc.gov.

APPROVED BY:



DATE: 03/19/2025

(OSE PROJECT MANAGER)