

# SE-310 INVITATION FOR DESIGN-BID-BUILD CONSTRUCTION SERVICES

AGENCY: The Citadel

PROJECT NAME: Summerall Chapel Stained Glass Rest. 2027

PROJECT NUMBER: H09-N195-JR CONSTRUCTION COST RANGE: \$475,000 to \$525,000

PROJECT LOCATION: 171 Moultrie St., Charleston, SC 29409

DESCRIPTION OF PROJECT/SERVICES: *(450 character limit)*

Restoration of lower stained glass & steel windows at Summerall Chapel. See full advertisement at <https://www.citadel.edu/ofe/project-information/>

BID/SUBMITTAL DUE DATE: 11/03/2026 TIME: 02:00 PM NUMBER OF COPIES: 1

PROJECT DELIVERY METHOD: Design-Bid-Build

PRIME CONTRACTOR LICENSE (SPECIAL STANDARD OF RESPONSIBILITY): *(150 character limit)*

Min 10 years experience of key personnel w/ stained glass window & steel window restoration. Min 3 years experience of key personnel w/ this employer.

AGENCY PROJECT COORDINATOR: Claire Bowman

EMAIL: [cbowman4@citadel.edu](mailto:cbowman4@citadel.edu) TELEPHONE: (843) 953-1766

DOCUMENTS OBTAINED FROM: A&E Digital (843) 853-5066 [www.aeplanroom.com/jobs/public](http://www.aeplanroom.com/jobs/public)

**BID SECURITY IS REQUIRED IN AN AMOUNT NOT LESS THAN 5% OF THE BASE BID.**

**PERFORMANCE AND LABOR & MATERIAL PAYMENT BONDS:** The successful Contractor will be required to provide Performance and Labor and Material Payment Bonds, each in the amount of 100% of the Contract Price.

DOCUMENT DEPOSIT AMOUNT: \$100.00 IS DEPOSIT REFUNDABLE: ☐ Yes ☒ No ☐ N/A

Bidders must obtain Bidding Documents/Plans from the above listed source(s) to be listed as an official plan holder. Bidders that rely on copies obtained from any other source do so at their own risk. All written communications with official plan holders & bidders will be via email or website posting.

Agency **WILL NOT** accept Bids sent via email.

*All questions & correspondence concerning this Invitation shall be addressed to the A/E.*

A/E NAME: McMillan Pazdan Smith Architecture - Charleston A/E CONTACT: Laura Slagel

EMAIL: [lslagel@mcmillanpazdansmith.com](mailto:lslagel@mcmillanpazdansmith.com) TELEPHONE: (843) 203-2124

PRE-BID CONFERENCE: ☒ Yes ☐ No MANDATORY ATTENDANCE: ☒ Yes ☐ No

PRE-BID DATE: 10/19/2026 TIME: 11:00 AM

PRE-BID PLACE: Summerall Chapel, 2 Avenue of Remembrance, The Citadel, Charleston, SC 29409

BID OPENING PLACE: The Citadel, Facilities and Engineering Building, 520 Wilson Ave., The Citadel, Charleston

BID DELIVERY ADDRESSES:

HAND-DELIVERY:

Attn: Claire Bowman

The Citadel - Facilities & Engineering  
520 Wilson Ave., Charleston, SC 29409

MAIL SERVICE:

Attn: Claire Bowman

The Citadel - Facilities & Engineering  
171 Moultrie Street, Charleston, SC 29409

IS PROJECT WITHIN AGENCY CONSTRUCTION CERTIFICATION? ☐ Yes ☒ No

APPROVED BY:

DATE: 10/12/2026

(OSE PROJECT MANAGER)