

SE-610

# INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY/OWNER: University of South Carolina

PROJECT NAME: Mechanical Engineering Services - Indefinite Quantity Contract - READVERTISED to change Resume Deadline Date and Description of Professional Services

PROJECT NUMBER: H27-P017-FW

PROJECT LOCATION: UofSC System Wide Campuses

DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES: Uof SC requests letters of interest and a current resume of qualifications from persons or firms interested in providing mechanical engineering services on an as-needed basis for the Uof SC System wide campuses. The scope of work may consist of feasibility studies, cost estimating, design documents and specification preparation, as required to design various HVAC and plumbing systems. Additional information at [https://sc.edu/about/offices\\_and\\_divisions/purchasing/index.php](https://sc.edu/about/offices_and_divisions/purchasing/index.php) (Small & Minority business participation strongly encouraged)

RESUME DEADLINE DATE: 2/11/2021

TIME: 3:00 PM

NUMBER OF COPIES: 8 hard and 1

electronic copy

ANTICIPATED PROJECT DELIVERY METHOD:

Design-Bid-Build

N/A

AGENCY PROJECT COORDINATOR: Michelle Robinson, CPPB

EMAIL: marobins@mailbox.sc.edu

TELEPHONE: (803) 777-3489

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above

## RESUME DELIVERY ADDRESSES:

### HAND-DELIVERY:

Attn: Michelle Robinson, CPPB

1600 Hampton Street, Suite 606

Columbia, SC 29208

### MAIL SERVICE:

Attn: Michelle Robinson, CPPB

1600 Hampton Street, Suite 606

Columbia, SC 29208

## CONTRACT INFORMATION

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|--|----------------------|
| 1. The Contract period of the awarded Indefinite Quantity Contract (IDQ):                | <u>Two (2) Years</u> |
| 2. Maximum expenditures over the period of the awarded IDQ:                              | <u>\$ 500,000.00</u> |
| 3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ: | <u>\$ 200,000.00</u> |
| 4. Maximum number of IDQ's Agency may award under this solicitation:                     | <u>Five (5)</u>      |

## INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
  2. The Name and Contact Information, including Email, of a Primary Contact;
  3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
  4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.
- **PUBLIC NOTICES:** All notices (Notice of Meetings; Notification of Selection for Interviews-IDQ; and Notification of Selection for Contract Negotiation-IDQ) shall be posted at the following location: 1600 Hampton Street, Suite 606, Columbia SC 29208
  - **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
  - To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
  - In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
  - All written communications with parties submitting information will be via email.
  - Agency will accept submittals via email above: YES  NO
  - Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: [protest-ose@mimo.sc.gov](mailto:protest-ose@mimo.sc.gov)

APPROVED BY: Fred Walker

(OSE Project Manager)

DATE: 1/15/2021

## INSTRUCTIONS TO THE AGENCY: