

# SE-610 INVITATION FOR INDEFINITE QUANTITY CONTRACT

AGENCY: SCDOT - SC Department of Transportation

CONTRACT NAME: IDQ - Environmental and Hazmat On-Call Services

CONTRACT NUMBER: U12-P015-PG

CONTRACT LOCATION: Statewide

DESCRIPTION OF PROJECT/PROFESSIONAL SERVICES: *(450 character limit)*

On-call services to assist with environmental due-diligence, the establishment and monitoring of pollinator habitats within rights-of-ways and other project locations. Including underground storage tank and above ground storage tank permitting, management and engineering services related to installation, repair, replacement, and removal. Services may include hazardous waste permitting and management, including lead-based paint and asbestos.

RESUME DEADLINE DATE: 07/25/2025 TIME: 02:30 PM NO. OF COPIES: Printed: 5 Electronic: 1

ANTICIPATED PROJECT DELIVERY METHOD:  Design-Bid-Build  N/A

AGENCY CONTRACT COORDINATOR: Jeffery C. Schwalk

EMAIL: [SchwalkJC@scdot.org](mailto:SchwalkJC@scdot.org) TELEPHONE: (803) 737-1018

The Agency requests qualifications from firms interested in providing professional services for the contract listed above. Any questions concerning this solicitation must be addressed to the Agency Contract Coordinator listed above.

#### RESUME DELIVERY ADDRESSES:

##### HAND-DELIVERY:

Attn: SCDOT Procurement/Jeffery Schwalk

955 Park Street, Room 101

Columbia, SC 29201

##### MAIL SERVICE:

Attn: SCDOT Procurement/Jeffery Schwalk

PO Box 191

Columbia, SC 29202

#### CONTRACT INFORMATION:

1. The contract period of the awarded Indefinite Quantity Contract (IDQ):	<u>2 Years</u>
2. Maximum expenditures over the period of the awarded IDQ:	<u>\$300,000.00</u>
3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ:	<u>\$100,000.00</u>
4. Maximum number of IDQ's Agency may award under this solicitation:	<u>6</u>

#### • INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:

1. A Current STANDARD FEDERAL FORM 330;
2. The Name and Contact Information, including email, of a Primary Contact;
3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.

- **PUBLIC NOTICES:** All notices (Meetings, Selection for Interviews-IDQ, and Notice of Intent to Award IDQ Contract) shall be posted at the following location:

<https://www.scdot.org/business/procurement-list.html>

- **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.
- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.
- In accordance with the South Carolina Green Purchasing Initiative, it is preferred submittals not exceed 20 double-sided pages. The Standard Federal Form 330 is not included in the page count.
- All written communication with parties submitting information will be via email.
- Agency will accept submittals via email above (PDF file no larger than 10MB):  Yes  No
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201, email: [protest-ose@mmo.sc.gov](mailto:protest-ose@mmo.sc.gov).

APPROVED BY:



(OSE PROJECT MANAGER)

DATE: 06/13/2025

# **SCOPE OF SERVICES: ENVIRONMENTAL & HAZMAT ON-CALL SERVICES**

## **General**

The South Carolina Department of Transportation (SCDOT) is soliciting proposals to acquire on-call, as needed services to assist with environmental due diligence as well as the establishment and/or monitoring of pollinator habitats. Proposals shall confirm to the specifications herein.

## **Description of On-Call Professional Services for Project**

The selected firms shall assist SCDOT by conducting environmental due diligence investigations and the establishment and/or monitoring of pollinator habitat within rights-of-way, and as-needed for other project locations.

1. Underground storage tank (UST) permitting and management (including UST closures, Tier I and Tier II assessments, groundwater monitoring and corrective action, as well as engineering services related to installation, repair, replacement or removal of UST systems and associated improvements, etc.);
2. Above ground storage tank (AST) permitting and management (including integrity testing, compliance regarding Spill Prevention, Control and Countermeasure plans and engineering services related to installations);
3. Hazardous waste permitting and management (including environmental audits, Phase I Environmental Site Assessments, or ESAs, pursuant to ASTM E1527 or suitable project-specific scope, Phase II ESAs, remediation plan development and remediation quality assurance/management, to include innovative technologies for site clean-ups, i.e. Aggressive Fluid Vapor Recovery (AFVR));
4. Lead Based Paint (LBP) and Asbestos Containing Materials (ACM) evaluation and management;
5. Pollinator Habitat Establishment/Monitoring: Tasks include mapping, limited entomological studies, botanical studies, and data preparation.

## **Response Submittal and Requirements**

Offerors should submit the following information:

- Consultants/Offerors shall submit a response with letter of interest and a current resume of qualifications. The response shall be limited to ten (10) pages. The letter of interest will not count toward the page limitation.
- The Consultant/Offeror shall include resumes' of staff members who will assist with this project, outlining their experience and qualifications. These resumes shall not count toward the page limit.
- The response shall explain in detailed and concise terms your understanding of the scope of services.
- The Consultant/Offeror shall provide a list of projects of a similar nature that have been completed by the offeror or currently in progress. Provide references for all listed projects including contact person's telephone number. This list of projects, and reference information, shall not count toward the page limit.
- The Consultant/Offeror shall describe their mobilization plans and how they will effectively meet compressed project schedules.

The response must address all requirements of the Scope of Work. Any other information thought to be relevant should be provided as an appendix to the proposal.

In addition to the other materials specified, Consultant/Offeror shall include a copy of their rate card.

This shall be provided as a separate, clearly marked attachment. The rate card will not be used during evaluation, but shall be maintained as a part of the file.

## **Awards**

Award will be made to up to five (5) of the highest ranked, responsive and responsible offerors whose offers are determined to be the most advantageous to the State.

## **Special Standards of Responsibility**

Consultant must have the ability to provide Professional Engineers (PE) to meet on-call engineering requirements for specialized services.

## **Selection Criteria**

Offers will be evaluated using only the factors stated below. Evaluation factors are stated in the relative order of importance, with the first factor being the most important. Once evaluation is complete, all responsive offerors will be ranked from most advantageous to least advantageous.

- A. Experience, qualifications, and technical competence for the type of work required (**50 points**)
  - a. Demonstrates a clear understanding of the Scope of Work
  - b. Demonstrates successful and recent experience of the team with similar services
  - c. Demonstrates expertise in specialized areas within the Scope of Work
  - d. Resumes reflect a team comprised of staff with the experience if successfully undertaking similar projects
  - e. Meets the Special Standard of Responsibility
- B. Past performance on transportation and similar type projects and/or ability to perform all aspects of the service (**30 points**)
  - a. Demonstrates the ability of the profession staff to provide the required on-call services
  - b. References submitted with the response
- C. Ability to mobilize quickly to meet project schedules (**20 points**)
  - a. Demonstrates that professional staff have the ability to respond quickly and efficiently to on-call needs
  - b. Availability of Consultant to mobilize as needed to meet timelines