

# SE-655 INVITATION FOR TASK ORDER CONTRACT

AGENCY: USC - Columbia

CONTRACT NAME: TOC - Elevator Contracting Services

CONTRACT NUMBER: H27-C009-CB

CONSTRUCTION COST RANGE: \$ N/A

CONTRACT LOCATION: Columbia Campus

## DESCRIPTION OF PROJECT/SERVICES:

Provide as-needed, Elevator Contracting Services within the geographic area of SC indicated above. Contractors submitting proposals for providing these services shall, at the time of submittal, and throughout the life of the contract, possess validation of Title 41-Labor and Employment under the SC Elevator Code.

SUBMITTAL DUE DATE: 09/11/2025 TIME: 03:00 PM NO. OF COPIES: Printed: 0 Electronic: 1

PROJECT DELIVERY METHOD: Design-Bid-Build

AGENCY PROJECT COORDINATOR: Samuel Andrewa

EMAIL: SJA1@mailbox.sc.edu

TELEPHONE: (803) 777-3489

DOCUMENTS MAY BE OBTAINED FROM: http://supplier.ps.sc.edu

- Contractors interested in submitting a proposal must contact the Agency Project Coordinator and obtain a Contractor's Statement of Qualifications & Questionnaire. The Contractor will review the Selection Criteria listed in the form and verify it can meet or exceed the Criteria. The Contractor will complete the form, provide any additional documentation required by the Criteria, and submit it to the Agency at the address noted below by the submittal due date and time noted above.
- Contractor will be required to provide Performance and Labor and Material Payment Bonds for each Task Order, each in the amount of 100% of the contract price.
- Task Order Contracts and Task Orders will be awarded in accordance with Chapter 9 of *Manual for Planning and Execution of State Permanent Improvements* found at <https://procurement.sc.gov/manual>
- PUBLIC NOTICES:** All notices (Meetings, Intent to Award TOC) shall be posted at the following location:  
<http://supplier.ps.sc.edu>
- LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended at the time of resume submission.
- To submit confidential information, see Appendix I, OSE Manual, <https://procurement.sc.gov/manual>.
- In accordance with the South Carolina Green Purchasing Initiative, it is preferred submittals not exceed 20 double-sided pages.
- All written communication with parties submitting information will be via email.
- Agency will accept submittals via email above (PDF file no larger than 10MB):  Yes  No
- Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201, email: [protest-ose@mmo.sc.gov](mailto:protest-ose@mmo.sc.gov).

## CONTRACT INFORMATION:

- |  |   |
|--|---|
| 1. The contract period of the awarded Task Order Contract (TOC):                     | <u>3 years with two 1-year extensions</u> |
| 2. Maximum expenditures over the period of the awarded TOC:                          | <u>\$4,000,000.00</u>                     |
| 3. Minimum single task order expenditure that will be allowed under the awarded TOC: | <u>\$90,000.00</u>                        |
| 4. Maximum single task order expenditure that will be allowed under the awarded TOC: | <u>\$350,000.00</u>                       |
| 5. Number of TOC's Agency must award under this solicitation:                        | <u>4</u>                                  |

## SUBMITTAL DELIVERY ADDRESSES:

### HAND-DELIVERY:

Attn: Samuel Andrews- Enclosed H27-C004-PG

1600 Hampton Street, Suite 606

Columbia, SC 29208

### MAIL SERVICE:

Attn: Samuel Andrews- Enclosed H27-C004-PG

1600 Hampton Street,

Columbia, SC 29208

APPROVED BY:



DATE: 08/07/2025

(OSE PROJECT MANAGER)