

**SE-610****INVITATION FOR INDEFINITE QUANTITY CONTRACT**AGENCY/OWNER: South Carolina Department of CorrectionsPROJECT NAME: SCDC - Mechanical Engineering IDOPROJECT NUMBER: N04-P003-FWPROJECT LOCATION: South Carolina Department of Corrections (SCDC) - Statewide Correctional Institutions and Support Facilities

**DESCRIPTION OF PROJECT / PROFESSIONAL SERVICES:** Provide all mechanical engineering services on renovations, repairs, maintenance & new construction projects. The scope of work may consist of feasibility studies, cost estimating, design documents thru record document phase & specification preparation, submission for permit documents for approval of regulatory authorities, bidding & construction administration as required to design various associated HVAC, plumbing, fire suppression, utility systems, etc. Email max. size is 15MB.

RESUME DEADLINE DATE: 7/27/2020 TIME: 2:00 pm NUMBER OF COPIES: 8 Hard Copies or 1 PDF

ANTICIPATED PROJECT DELIVERY METHOD: Design-Bid-Build  N/A

AGENCY PROJECT COORDINATOR: Kendyl Hudgens

EMAIL: Hudgens.kendyl@doc.sc.gov TELEPHONE: 803-315-7125

The Agency/Owner requests qualifications from firms interested in providing professional services for the project listed above. Any questions concerning this solicitation must be addressed to the Agency Project Coordinator listed above

**RESUME DELIVERY ADDRESSES:****HAND-DELIVERY:**Attn: Aaron TurnerSCDC - Facilities Management, 4322 Broad River RdColumbia SC 29210**MAIL SERVICE:**Attn: Aaron TurnerSCDC - Facilities Management, 4322 Broad River RdColumbia SC 29210**CONTRACT INFORMATION**

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|--|----------------------|
| 1. The Contract period of the awarded Indefinite Quantity Contract (IDQ):                | <u>Two (2) years</u> |
| 2. Maximum expenditures over the period of the awarded IDQ:                              | <u>\$ 300,000</u>    |
| 3. Maximum single Delivery Order expenditure that will be allowed under the awarded IDQ: | <u>\$ 100,000</u>    |
| 4. Maximum number of IDQ's Agency may award under this solicitation:                     | <u>Two (2)</u>       |

**INTERESTED FIRMS SHOULD SUBMIT THE FOLLOWING:**

1. A Current STANDARD FEDERAL FORM 330;
  2. The Name and Contact Information, including Email, of a Primary Contact;
  3. A Certification stating whether the Firm is a Resident of South Carolina (See SC Code §11-35-3215); and
  4. Response to Selection Criteria set forth in SC Code §11-35-3220, as amended.
- **PUBLIC NOTICES:** All notices (Notice of Meetings; Notification of Selection for Interviews-IDQ; and Notification of Selection for Contract Negotiation-IDQ) shall be posted at the following location: Scan In/Out Room # 200 - SCDC Div. of Fac. Mgmt.
  - **LICENSURE:** To be considered for selection, persons or firms must be properly licensed in accordance with the requirements of Title 40 of the SC Code of Laws, as amended, at the time of resume submission.
  - To submit confidential information, see <https://procurement.sc.gov/construction/ose-confidential>.
  - In accordance with the South Carolina Green Purchasing Initiative, submittals cannot exceed 20 pages, front and back, including covers, which must be soft – no hard notebooks. The Standard Federal Form 330 is not included in this page count.
  - All written communications with parties submitting information will be via email.
  - Agency will accept submittals via email above: YES  NO
  - Any actual bidder, offeror, contractor or subcontractor who is aggrieved in connection with this solicitation or the intended award or award of a contract under this solicitation may protest to the State Engineer in accordance with SC Code § 11-35-4210 at: CPO, Office of State Engineer, 1201 Main Street, Suite 600, Columbia, SC 29201. EMAIL: [protest-ose@mmo.sc.gov](mailto:protest-ose@mmo.sc.gov)

APPROVED BY: Fred Walk

(OSE Project Manager)

DATE: 7/2/2020**INSTRUCTIONS TO THE AGENCY:**